



PMP® Project Management Professional CAPM® Certified Associate in Project Management Exam Prep Course

PMP CAPM

The **Project Management Professional PMP®** credential, established by the Project Management Institute PMI.org, is the most important industry-recognized certification for project managers.

The **Certified Associate in Project Management CAPM®** credential is an entry-level certification for project practitioners. It is designed for people with less hands-on project experience than PMP.

Objective	<ul style="list-style-type: none"> The aim of this intense 5-day training is to prepare the participants to pass the PMP/CAPM Certification Exam. As a secondary aim, participants will thoroughly revise and update their knowledge of best practices in project management.
Admission	<p>Upon application for the exam, the PMP candidates must be able to prove at least 3 years of “professional experience in leading and directing projects”.</p> <p>There is no such requirement for CAPM candidates.</p> <p><i>For the detailed requirements, please refer to the PMI.org website.</i></p> <p><i>Do not worry: we will help you with the paperwork!</i></p>
Contents	<ul style="list-style-type: none"> All about the 5 process groups: Initiate, Plan, Execute, Control and Close. All about the 10 knowledge areas: Communication, Time, Cost, Scope, Quality, Risk, Stakeholder, Integration, Human Resources and Procurement Management. Many tips and tricks for the project management practice, and many typical pitfalls of the exam.
Material and Methodology	<ul style="list-style-type: none"> Includes 3+2 days of classroom training with many test questions Includes web-based exam simulation X-AM – more than 1000 questions, accessible 24/24 and 7/7 and in several languages. Includes e-mail support by the trainer Requires 80...120 h of self-study at your personal pace
Standard Compliance	<p>This course is aligned on and fully compatible with the international standard “Project Management Body of Knowledge” (PMBOK, 6th edition 2017).</p>
Credentials	<p>This course provides the “35 contact hours of project management education” required to apply for the PMP exam. Upon completion, participants receive a seminar certificate.</p>
Language	<p>Documentation is provided exclusively in English, with facilitation available in English, German or French. Note that we regularly provide mixed-language training, e.g. documentation in EN and facilitation in DE or FR.</p>
Trainer	<p>Dr. rer. nat. Jörg Hau, PMP.</p>
Logistics	<p>The training consists of a 5-day interactive classroom course. We can hold this course at your site or in a seminar hotel of your choice.</p> <p>Min. 4, max. 14 participants. 3+2 days (spaced about 1... 3 weeks apart), 1 trainer.</p>

