

## Project Management Practitioner Soft Skills for Successful Project Managers



Project management is a cross-functional discipline. Real-world projects are developed with a strategic idea in mind and are managed within the operational context.

Managing real-world projects means working with people, ensuring stakeholders satisfaction, solving conflicts ... and being able to defend your project when budget cuts loom ahead. This requires that the project manager knows exactly where his project is linked to business, to strategy – and to key people.

This is a **1- or 2-day course** (your choice) **for advanced project managers** who have already acquired on experience in leading and executing projects and want to expand their knowledge and skills: project managers, sub-/part-project leaders, program and portfolio managers as well as project sponsors.

<b>Objectives</b>	<ul style="list-style-type: none"> <li>• Understand the objectives of your project in the wider view of corporate project-, program- and portfolio management</li> <li>• Know how to understand (and control!) problems that arise between the project team and external stakeholders</li> <li>• Apply risk and change management systematically, on a routine basis</li> <li>• Update your knowledge and deepen your understanding of Project Management</li> </ul>
<b>Contents</b>	<ul style="list-style-type: none"> <li>• Project-, program- and portfolio management. The role of the PMO.</li> <li>• The connection between change management and negotiation skills</li> <li>• Leadership and team development: <i>Why we need conflicts</i></li> </ul> <p>Additional topics in the 2-day course:</p> <ul style="list-style-type: none"> <li>• Agile project management</li> <li>• Communication in multi-cultural and international teams</li> </ul>
<b>e-learning</b>	Optional: <b>e-learning</b> to become comfortable with the “typical” project management vocabulary before attending the classroom session. This training is available in EN, FR, DE and several other languages and is accessible 24/24, 7/7. We recommend this in particular if the participants of a given training session have largely varying experience.
<b>Standard Compliance</b>	This training is fully compatible to the international standard <i>Project Management Body of Knowledge</i> (PMBOK®) of the Project Management Institute, <a href="http://PMI.org">PMI.org</a> , and to the <i>International Competence Baseline</i> (ICB) of IPMA®.
<b>Credentials</b>	Upon completion, participants receive a seminar certificate. PMP® certified participants can claim 7 PDU per day.
<b>Language</b>	Documentation is available in English and German, with facilitation in English, German or French. We can also provide mixed-language training, e.g. documentation in EN and facilitation in DE or FR.
<b>Trainer</b>	Dr. rer. nat. Jörg Hau, PMP
<b>Logistics</b>	The training consists of a 1- or 2-day <b>interactive classroom course</b> . We can run this course as in-house training at your site or in a seminar hotel of your choice. Min. 6, max. 12 participants. 1 or 2 days, 1 trainer.

